



YMCA of Saskatoon
25 22nd Street East
Saskatoon, SK S7K 0C7
306 652 7515

YMCA Summer Day Camp Coordinator

Purpose:

- To plan & deliver programs for Day Camp participants following YMCA objectives
- To appreciate and support YMCA values, mission and vision
- To demonstrate energy, dedication and enthusiasm
- To thrive in an atmosphere of change and ambiguity
- To lead and work as a member of a team
- To model commitment to service excellence and quality

Responsibilities:

- Provide fun, positive and active leadership to campers and counselors
- Purchase camp supplies and equipment
- Prepare weekly plans appropriate to the program, skill level and age of participants
- Be a friend and mentor to campers and their families
- Create a caring, supportive environment where campers feel that they can take risks, make new friends and try new things
- Assist and participate in staff training
- Follow Bus Rules and Procedures before and after camp
- Communicate effectively with campers, their families and other staff members
- Provide support and leadership to day camp counselors
- Be responsible for the safety and security of all participants in your care, at all times following the YMCA Policies and Procedures
- Ensuring cleanliness and upkeep of facilities; some maintenance may be required
- Diligently complete all paperwork each day including sign-in/sign out forms, headcount/sunscreen sheets, and camp journal entries
- Be a positive role model and mentor to the CITs (counsellors in training) and volunteers
- Report to the Camp Director
- Some evening work and overtime is required
- Other duties as assigned

Qualifications:

- Current Standard First Aid and CPR certification
- Current criminal reference check including vulnerable sector search
- Previous experience and positive references related to working with children/youth
- Clearly demonstrated a positive attitude and teamwork in prior work/volunteer situations
- Experience in program development and execution of programs
- Experience in leading and supporting a staff
- Can effectively communicate with children and adults
- Strong leadership, problem solving, and organizational skills
- Be adventurous by nature and a love for the outdoors and recreation
- Strong Swimmer-may be required to show proof of last swimming level completed
- B.O.A.T. License would be considered an asset

**All applicants must be able to attend staff training and the full 8 weeks of camp.
Interested individuals can submit their cover letter, resume, and three references to
Jamie McCulloch, Child and Youth Coordinator at jamie.mcculloch@ymcasaskatoon.org
Incomplete applications will not be considered**